## TOWN OF SEEKONK, MASSACHUSETTS

# REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

**JUNE 30, 2010** 

# TOWN OF SEEKONK, MASSACHUSETTS REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS JUNE 30, 2010

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#### INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Selectmen Town of Seekonk, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Seekonk, Massachusetts as of and for the year ended June 30, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Town of Seekonk, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Seekonk, Massachusetts, as of June 30, 2010, and the respective changes in financial position, and, where applicable, cash flow thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 19, 2011, on our consideration of the Town of Seekonk, Massachusetts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 3 through 9, and other post employment benefits information: schedules of funding progress and employer contributions on pages 51 through 52 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it

# R. E. Brown & Company

July 19, 2011

#### TOWN OF SEEKONK, MASSACHUSETTS

#### **Management's Discussion and Analysis**

As management of the Town of Seekonk (the Town), we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2010. We encourage readers to consider this information in addition to the statements and notes.

The Town complies with financial reporting requirements issued by the Governmental Accounting Standards Board (GASB). GASB is the authoritative standard setting body that provides guidance on how to prepare financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP). Users of these financial statements, such as investors and rating agencies, rely on the GASB to establish consistent reporting standards for all governments in the United States. This consistent application is the only way users can assess the financial condition of one government compared to others.

#### Financial Highlights:

- The assets of the Town exceeded its liabilities at the close of the most recent fiscal year by \$39.5 million (*net assets*). Of this amount, \$17.3 million is considered unrestricted (*unrestricted net assets*).
- The unrestricted net assets of the Town's governmental activities are \$17.0 million, and may be used to meet the government's ongoing obligations to citizens and creditors. The unrestricted net assets of the Town's business-type activities are \$260 thousand and may be used to meet the ongoing obligations of the Town's Curbside Trash Collection and Recycling business-type activities.
- The government's total net assets decreased by \$2.13 million or 5% in fiscal 2010. Within this total, net assets of governmental activities decreased by \$2.12 million, a 5% decrease from fiscal 2009. Net assets of business-type activities decreased by \$1,687 or .4% from 2009.
- At June 30, 2010, the Town's governmental funds had a combined ending fund balance of \$9.51 million. The combined governmental funds balance increased by \$830 thousand or 10% from the prior year's ending fund balance. A total of \$8.328 million is considered unreserved at June 30, 2010.
- The Town's general fund reported a total fund balance of \$3.464 million at the end of fiscal 2010. The unreserved fund balance for the general fund was \$2.817 million or 6.48% of total general fund expenditures and transfers to other funds. There was a \$385 thousand increase in total general fund unreserved fund balance for the year. A total of \$290 thousand of the unreserved fund balance was designated for funding the fiscal year 2011 budget.
- The total cost of all Town services for fiscal 2010 was \$49.321 million; \$48.242 million of which was for governmental services, and \$1.078 million of which was for business-type activities.
- The Town's total bonded debt decreased by \$1.841 million or 6% during the year.

#### Overview of the Financial Statements:

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements consist of three components:

- 1) Government-wide Financial Statements
- 2) Fund Financial Statements
- 3) Notes to the Basic Financial Statements.

<u>Government-wide financial statements</u>: The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private sector business

The *statement of net assets* presents information on all of the Town's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of the cash flows*. Thus, revenue and expenses reported in this statement for some items will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions and activities of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions and activities that are intended to recover all or a significant portion of their costs through user fees or charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, human services, culture and recreation, conservation, employee benefits, debt service, and state/county assessments. The business-type activities include sanitation services.

**Fund financial statements**: A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

<u>Governmental funds</u>: Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental funds financial statements focus on the *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluation of a government's near-term financing requirements.

Because the focus of governmental funds financial statements is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. The Governmental Funds Balance Sheet and the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Seekonk adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance within this budget.

**<u>Proprietary funds</u>**: Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town has one enterprise fund:

• *Trash (Sanitation) Enterprise Fund* – accounts for the trash collection and disposal activities of the Town.

<u>Fiduciary funds</u>: Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not included in the government-wide financial statements because the resources of the funds are not available to support the Town's own functions and activities. The accounting used for fiduciary funds is much like that used for proprietary funds.

• Private-purpose trust funds and agency funds are each reported and combined into a single, aggregate presentation in the fiduciary funds financial statements under the captions "private purpose trust funds" and "agency funds", respectively.

**Notes to the financial statements**: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### Government-wide Financial Analysis:

The chart on the following page summarizes key financial components of the Town's financial statements.

As noted earlier, assets exceeded liabilities by \$39,537,950 at the close of fiscal year 2010. The Town is able to report positive balances in all categories of net assets, both government as a whole, and for its separate governmental and business-type activities.

The largest component of the Town's total net assets are its unrestricted net assets totaling \$17,295,007 (44%), which may be used to meet the government's ongoing obligations to its citizens and creditors.

The Town's investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related outstanding debt used to acquire those assets, is \$18,042,832 or 46% of net assets. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in the Town's capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The Town increased its total liabilities by \$276 thousand over fiscal year 2009, while total assets decreased by \$1,853,925, or 2%. Total assets of the governmental activities decreased by \$1,905,995 a 2% decrease from fiscal 2009. Total assets of the business-type activities increased by \$52,070 or 13% from fiscal 2009.

		nmental vities		ess-type ivities	To Prin Gover	nary
	FY 2010	FY 2009	FY 2010	FY 2009	FY 2010	FY 2009
Assets:						
Current assets	\$ 15,505,727	\$ 15,055,341	\$ 337,735	\$ 270,815	\$ 15,843,462	\$ 15,326,156
Noncurrent assets (excluding capital)	16,699,877	18,088,757	-	-	16,699,877	18,088,757
Capital assets	45,806,752	46,774,253	126,225	141,075	45,932,977	46,915,328
Total assets	78,012,356	79,918,351	463,960	411,890	78,476,316	80,330,241
Liabilities:						
Current liabilities (excluding debt)	4,559,970	5,012,357	77,586	23,829	4,637,556	5,036,186
Noncurrent liabilities (excluding debt)	5,457,745	2,937,627	-	-	5,457,745	2,937,627
Current debt	2,310,773	2,223,351	-	-	2,310,773	2,223,351
Noncurrent debt  Total liabilities	26,532,292 38,860,780	28,465,113 38,638,448	77,586	23,829	26,532,292 38,938,366	28,465,113 38,662,277
Total nabilities	38,800,780	38,038,448	77,580	23,829	38,538,300	38,002,277
Net Assets:	17.016.607	17.045.624	126 225	141.075	10.042.022	17.107.700
Capital assets net of related debt	17,916,607	17,045,624	126,225	141,075	18,042,832	17,186,699
Restricted Unrestricted	4,200,109	4,373,913	260 140	246,006	4,200,109	4,373,913
Total net assets	\$ 39,151,576	19,860,366 \$ 41,279,903	\$ 386,374	\$ 388,061	\$ 39,537,950	\$ 20,107,352 \$ 41,667,964
	, . ,	, , , , , , ,				, ,,,,,,
Revenues						
Program Revenues:						
Charges for services	\$ 2,020,085	\$ 1,892,987	\$ 1,179,223	\$ 1,090,973	\$ 3,199,308	\$ 2,983,960
Operating grants and contributions	10,470,180	8,971,799	-	-	10,470,180	8,971,799
Capital grants and contributions	470,570	463,531	-	-	470,570	463,531
General Revenues:	20 020 071	27.072.579			20 020 071	27 072 579
Real Estate and personal property taxes Tax Liens	28,829,971 323,954	27,972,578 267,524	-	-	28,829,971 323,954	27,972,578 267,524
Motor vehicle and other excise taxes	1,679,518	1,715,942			1,679,518	1,715,942
Hotel/Motel Tax	472,569	343,129			472,569	343,129
Penalties and Interest on Taxes	139,367	123,411	_		139,367	123,411
Nonrestricted grants and contributions	1,435,590	1,462,501			1,435,590	1,462,501
Unrestricted investment income	131,185	232,931	-		131,185	232,931
Other revenues	33,647	19,243	-	-	33,647	19,243
Total Revenues	46,006,636	43,465,576	1,179,223	1,090,973	47,185,859	44,556,549
Expenses:						
General Government	2,138,580	2,367,273	-	-	2,138,580	2,367,273
Public Safety	5,994,472	5,844,258	-	-	5,994,472	5,844,258
Education	22,377,057	23,651,849	-	-	22,377,057	23,651,849
Public Works	1,308,775	1,258,015	-	-	1,308,775	1,258,015
Human Services	577,598	536,476	-	-	577,598	536,476
Conservation	32,571	29,526	-	-	32,571	29,526
Culture and Recreation	952,451	1,026,814	-	-	952,451	1,026,814
Employee Benefits State and County Assessments	13,431,159 321,834	12,103,772 328,788	_	-	13,431,159 321,834	12,103,772 328,788
Interest	1,108,236	1,371,241			1,108,236	1,371,241
Sanitation	1,100,230	1,5/1,241	1,078,140	977,968	1,078,140	977,968
Total Expenses	48,242,733	48,518,012	1,078,140	977,968	49,320,873	49,495,980
Increase (dcrease) in Net Assets before Contributions to Permanent Endowments	(0.00 < 0.00 = )	(5.050.40.0	101.002		(2.125.21.2	(4.000.405)
and Transfers	(2,236,097)	(5,052,436)	101,083	113,005	(2,135,014)	(4,939,431)
Contributions to permanent endowments	5,000	-	-	-	5,000	-
Transfers	102,770	45,362	(102,770)	(45,362)		
Change in Net Assets	(2,128,327)	(5,007,074)	(1,687)	67,643	(2,130,014)	(4,939,431)
Net Assets - beginning	41,279,903	46,286,977	388,061	320,418	41,667,964	46,607,395
Net Assets - ending	\$ 39,151,576	\$ 41,279,903	\$ 386,374	\$ 388,061	\$ 39,537,950	\$ 41,667,964

#### Financial Analysis of Governmental Funds:

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

<u>Governmental funds</u> - The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the chief operating fund of the Town. At June 30, 2010, unreserved fund balance of the general fund was \$2,816,653 while the total fund balance was \$3,464,438. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 6.48% of total general fund expenditures, while total fund balance 8% of the same amount.

General fund revenues increased by \$448,724, and the fund balance of the general fund increased by \$384,761. This result is the product of management's conservative planning and budgeting and the use of unreserved fund balance to maintain the Town's services.

The stabilization funds have accumulated fund balances of \$2,297,982, which represents 5% of general fund expenditures.

#### General Fund Budget Highlights

There was an increase of \$200,903 between the original and final budget of the Town approved at Town Meeting. The Town budgeted \$39.070 million in revenues and \$40.011 million in expenses, drawing on fund balance (\$902 thousand) to finance the difference.

### Capital Asset and Debt Administration

*Capital Assets* – In conjunction with the operating budget, the Town annually prepares a capital budget for the upcoming fiscal year.

The Town's investment in capital assets (net of depreciation) for governmental and business-type activities as of June 30, 2010, amounts to \$45,932,977. The investment in capital assets includes land, buildings, capital improvements (other than buildings), machinery and equipment, vehicles, infrastructure, and construction in progress.

Capital Assets (Net of Depreciation)

		ernmental ctivities		ess-type ivities	Total Primary Government			
	FY 2010	FY 2009	FY 2010	FY 2009	FY 2010	FY 2009		
Land	\$ 4,354,65	\$ 4,354,657	\$ -	\$ -	\$ 4,354,657	\$ 4,354,657		
Buildings	34,353,314	35,930,694	-	-	34,353,314	35,930,694		
Capital Improvements (other than buildings)	1,823,185	1,785,479	-	-	1,823,185	1,785,479		
Machinery and Equipment	1,339,173	1,304,934	126,225	141,075	1,465,398	1,446,009		
Vehicles	1,463,887	1,572,704	-	-	1,463,887	1,572,704		
Infrastructure	2,342,048	1,699,081	-	-	2,342,048	1,699,081		
Construction in Progress	130,488	126,704			130,488	126,704		
<b>Total Capital Assets</b>	\$ 45,806,752	2 \$ 46,774,253	\$ 126,225	\$ 141,075	\$ 45,932,977	\$ 46,915,328		

The governmental activities capital assets had additions of \$1,445,581 during the current fiscal year. Total depreciation was \$2,413,082 resulting in a net decrease to capital assets of \$967,501.

**Long term debt** – The Town's debt burden is reasonable in relation to other communities its size. Outstanding long-term debt, as of June 20, 2010, totaled \$28,084,085. Total debt consists of the following:

#### **Outstanding Debt at Year End**

Governmental Activities	Outstanding une 30, 2010	Outstanding June 30, 2009			
School Construction MWPAT Septic loan Police & Fire Facility Landfill	\$ 20,805,000 234,560 5,159,000 1,885,525	\$	22,160,000 255,274 5,517,000 1,993,000		
<b>Total Governmental Activities</b>	\$ 28,084,085	\$	29,925,274		
Business-type Activities	Outstanding une 30, 2010		Outstanding une 30, 2009		
Sanitation	\$ 	\$	-		
<b>Total Business-type Activities</b>	\$ 	\$	_		

Please refer to Notes 5 and 9 for further discussion of the major capital and debt activities.

#### Economic Factors and Next Year's Budget and Rates

The following factors were considered in preparing the Town's fiscal year 2011 budget:

- Wage Settlements
- Pension Costs
- Health Insurance
- Regional Economic Decline
- State Aid Projections

#### Request for Information

This financial report is designed to provide a general overview of the Town's finances for all of those with an interest in the Town's finances. Questions concerning any information provided in this report or requests for additional financial information should be addressed to: Director of Finance, Town of Seekonk, 100 Peck Street, Seekonk, MA 02771.

#### TOWN OF SEEKONK, MASSACHUSETTS STATEMENT OF NET ASSETS JUNE 30, 2010

	PRIMARY GOVERNMENT					
	GOVERNMENTAL ACTIVITIES					
<u>ASSETS</u>						
CURRENT: CASH AND SHORT-TERM INVESTMENTS INVESTMENTS RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:	\$ 8,219,553 3,330,549	\$ 259,385	\$ 8,478,938 3,330,549			
REAL ESTATE AND PERSONAL PROPERTY TAXES TAX LIENS	399,094 463,599	-	399,094 463,599			
MOTOR VEHICLE EXCISE TAXES USER FEES	124,964 6,567	- 78,350	124,964 84,917			
DEPARTMENTAL AND OTHER INTERGOVERNMENTAL	303,492 2,657,909	-	303,492 2,657,909			
NONCURRENT: RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES: INTERGOVERNMENTAL	16,699,877	_	16,699,877			
CAPITAL ASSETS, NET OF ACCUMULATED DEPRECIATION	45,806,752	126,225	45,932,977			
TOTAL ASSETS	78,012,356	463,960	78,476,316			
LIABILITIES						
CURRENT: ACCOUNTS PAYABLE OTHER LIABILITIES	2,763,703 46,511	77,586 -	2,841,289 46,511			
ACCRUED INTEREST LANDFILL POSTCLOSURE CARE COSTS	449,184 60,350	-	449,184 60,350			
COMPENSATED ABSENCES POSTEMPLOYMENT BENEFITS	299,597 940,625	-	299,597 940,625			
CAPITAL LEASES PAYABLE BONDS AND NOTES PAYABLE	464,069 1,846,704	-	464,069 1,846,704			
NONCURRENT: LANDFILL POSTCLOSURE CARE COSTS	1,366,300	_	1,366,300			
COMPENSATED ABSENCES POSTEMPLOYMENT BENEFITS	568,390 3,523,055	-	568,390 3,523,055			
CAPITAL LEASE PAYABLE BONDS AND NOTES PAYABLE	294,911 26,237,381	-	294,911 26,237,381			
TOTAL LIABILITIES	38,860,780	77,586	38,938,366			
NET ASSETS						
INVESTED IN CAPITAL ASSETS, NET OF RELATED DEBT RESTRICTED FOR:	17,916,607	126,225	18,042,832			
STREETS PERMANENT FUNDS:	1,293,886	-	1,293,886			
EXPENDABLE NONEXPENDABLE	38,808 243,453	- -	38,808 243,453			
OTHER PURPOSES UNRESTRICTED	2,623,962 17,034,860	- 260,149	2,623,962 17,295,009			
TOTAL NET ASSETS	\$ 39,151,576	\$ 386,374	\$ 39,537,950			
	, ,	<u> </u>				

#### TOWN OF SEEKONK, MASSACHUSETTS STATEMENT OF ACTIVITIES FISCAL YEAR ENDED JUNE 30, 2010

			 ARGES FOR	0	RAM REVENUES PERATING RANTS AND	- (	CAPITAL ANTS AND	NF	T (EXPENSE)
FUNCTIONS/PROGRAMS	E	XPENSES	 SERVICES	CONTRIBUTIONS		CONTRIBUTIONS			REVENUE
PRIMARY GOVERNMENT:									
GOVERNMENTAL ACTIVITIES:									
GENERAL GOVERNMENT	\$	2,138,580	\$ 213,459	\$	59,741	\$	-	\$	(1,865,380)
PUBLIC SAFETY		5,994,472	813,898		272,862		30,277		(4,877,435)
EDUCATION		22,377,057	598,674		5,957,746		-		(15,820,637)
PUBLIC WORKS		1,308,775	150,422		15,791		428,375		(714,187)
HUMAN SERVICES		577,598	147,599		50,405		11,918		(367,676)
CONSERVATION		32,571	-		-		-		(32,571)
CULTURE & RECREATION		952,451	96,033		20,976		-		(835,442)
EMPLOYEE BENEFITS		13,431,159	-		4,092,659		-		(9,338,500)
STATE & COUNTY ASSESSMENTS		321,834	-		-		-		(321,834)
INTEREST		1,108,236	 				-		(1,108,236)
TOTAL GOVERNMENTAL ACTIVITIES		48,242,733	 2,020,085		10,470,180		470,570		(35,281,898)
BUSINESS-TYPE ACTIVITIES:									
NON-MAJOR		1,078,140	 1,179,223		-		-		101,083
TOTAL BUSINESS-TYPE ACTIVITIES		1,078,140	1,179,223		<del>-</del>		-		101,083
TOTAL PRIMARY GOVERNMENT	\$	49,320,873	\$ 3,199,308	\$	10,470,180	\$	470,570	\$	(35,180,815)

See accompanying notes to the basic financial statements

(continued)

#### TOWN OF SEEKONK, MASSACHUSETTS STATEMENT OF ACTIVITIES FISCAL YEAR ENDED JUNE 30, 2010

	PRIMARY GOVERNMENT						
CHANGES IN NET ASSETS.	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL				
CHANGES IN NET ASSETS:							
NET (EXPENSE) REVENUE FROM PREVIOUS PAGE	\$ (35,281,898)	\$ 101,083	\$ (35,180,815)				
GENERAL REVENUES: REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS PAYABLE TAX LIENS MOTOR VEHICLE AND OTHER EXCISE TAXES HOTEL/MOTEL TAX PENALTIES AND INTEREST ON TAXES GRANTS AND CONTRIBUTIONS NOT RESTRICTED TO SPECIFIC PROGRAMS	28,829,971 323,954 1,679,518 472,569 139,367 1,435,590	- - - -	28,829,971 323,954 1,679,518 472,569 139,367				
UNRESTRICTED INVESTMENT INCOME MISCELLANEOUS CONTRIBUTIONS TO PERMANENT FUNDS	131,185 33,647 5,000	- - -	131,185 33,647 5,000				
TRANSFERS, NET	102,770	(102,770)					
TOTAL GENERAL REVENUES AND TRANSFERS	33,153,571	(102,770)	33,050,801				
CHANGE IN NET ASSETS	(2,128,327)	(1,687)	(2,130,014)				
NET ASSETS:							
BEGINNING OF YEAR	41,279,903	388,061	41,667,964				
END OF YEAR	\$ 39,151,576	\$ 386,374	\$ 39,537,950				

See accompanying notes to the basic financial statements

(concluded)

# TOWN OF SEEKONK, MASSACHUSETTS GOVERNMENTAL FUNDS BALANCE SHEET JUNE 30, 2010

ASSETS		GENERAL	(	UNICIPAL CAPITAL BILIZATION	STA	BILIZATION	 ONMAJOR /ERNMENTAL FUNDS	GO\	TOTAL /ERNMENTAL FUNDS
CASH AND SHORT-TERM INVESTMENTS INVESTMENTS RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:	\$	5,442,535 283,468	\$	588,144 500,000	\$	- 1,209,838	\$ 2,188,874 1,337,243	\$	8,219,553 3,330,549
REAL ESTATE AND PERSONAL PROPERTY TAXES TAX LIENS MOTOR VEHICLE EXCISE TAXES		399,094 463,599 124,964		-		-	-		399,094 463,599 124,964
USER FEES DEPARTMENTAL AND OTHER		6,567 10,340		- - -		- - -	293,152		6,567 303,492
INTERGOVERNMENTAL	_	18,138,001		<u> </u>		<u> </u>	 1,219,785		19,357,786
TOTAL ASSETS	\$	24,868,568	\$	1,088,144	\$	1,209,838	\$ 5,039,054	\$	32,205,604
LIABILITIES AND FUND BALANCES									
LIABILITIES: ACCOUNTS PAYABLE OTHER LIABILITIES DEFERRED REVENUES	\$	2,411,850 46,511 18,945,769	\$	- - -	\$	- - -	\$ 351,853 - 940,095	\$	2,763,703 46,511 19,885,864
TOTAL LIABILITIES		21,404,130		-			 1,291,948		22,696,078
FUND BALANCES: RESERVED FOR:									
ENCUMBRANCES AND CONTINUING APPROPRIATIONS PERPETUAL PERMANENT FUNDS UNRESERVED		647,785 -		-		-	- 243,453		647,785 243,453
DESIGNATED FOR SUBSEQUENT YEARS' EXPENDITURES UNDESIGNATED, REPORTED IN:		290,000		-		-	-		290,000
GENERAL FUND SPECIAL REVENUE FUNDS CAPITAL PROJECTS FUNDS		2,526,653 - -		- 1,088,144 -		- 1,209,838 -	3,270,905 193,940		2,526,653 5,568,887 193,940
PERMANENT FUNDS		<u> </u>		-		<u>-</u>	 38,808		38,808
TOTAL FUND BALANCES		3,464,438		1,088,144		1,209,838	 3,747,106		9,509,526
TOTAL LIABILITIES AND FUND BALANCES	\$	24,868,568	\$	1,088,144	\$	1,209,838	\$ 5,039,054	\$	32,205,604

# TOWN OF SEEKONK, MASSACHUSETTS GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FISCAL YEAR ENDED JUNE 30, 2010

	GENERAL	MUNICIPAL CAPITAL STABILIZATION	STABILIZATION	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
REVENUES:					
REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS MOTOR VEHICLE AND OTHER EXCISE TAXES INTERGOVERNMENTAL HOTEL/MOTEL OCCUPANCY TAX PENALTIES & INTEREST ON TAXES CHARGES FOR SERVICES INVESTMENT INCOME CONTRIBUTIONS & DONATIONS DEPARTMENTAL AND OTHER	\$ 29,289,062 1,653,429 11,217,361 323,424 139,367 - 59,592 - 1,112,066	\$ - - - - - - 3,468 -	\$ - - - - - - 48,342 -	\$ - 2,133,392 - 1,254,613 32,552 70,886 363,716	\$ 29,289,062 1,653,429 13,350,753 323,424 139,367 1,254,613 143,954 70,886 1,475,782
TOTAL REVENUES	43,794,301	3,468	48,342	3,855,159	47,701,270
EXPENDITURES:					
CURRENT: GENERAL GOVERNMENT PUBLIC SAFETY EDUCATION PUBLIC WORKS HUMAN SERVICES CONSERVATION CULTURE & RECREATION EMPLOYEE BENEFITS STATE & COUNTY ASSESSMENTS DEBT SERVICE PRINCIPAL INTEREST TOTAL EXPENDITURES	2,083,767 5,440,186 19,314,045 979,636 467,575 32,571 814,802 11,035,976 321,834 1,841,189 1,116,493	3,967 87,667 22,866 - - - - 154,090 - - - - 268,590		34,970 252,627 1,860,384 938,802 108,650 - - 49,958 - - - 11,119	2,122,704 5,780,480 21,197,295 1,918,438 576,225 32,571 1,018,850 11,035,976 321,834 1,841,189 1,127,612
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	346,227	(265,122)	48,342	598,649	728,096
OTHER FINANCING SOURCES (USES)					
OPERATING TRANSFERS IN OPERATING TRANSFERS OUT TOTAL OTHER FINANCING SOURCES (USES)	538,534 (500,000) 38,534	500,000	<u> </u>	(435,764) (435,764)	1,038,534 (935,764) 102,770
NET CHANGE IN FUND BALANCES	384,761	234,878	48,342	162,885	830,866
FUND BALANCES AT BEGINNING OF YEAR	3,079,677	853,266	1,161,496	3,584,221	8,678,660
FUND BALANCES AT END OF YEAR	\$ 3,464,438	\$ 1,088,144	\$ 1,209,838	\$ 3,747,106	\$ 9,509,526

# TOWN OF SEEKONK, MASSACHUSETTS RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS FISCAL YEAR ENDED JUNE 30, 2010

TOTAL GOVERNMENTAL FUND BALANCES \$ 9,509,526

CAPITAL ASSETS (NET) USED IN GOVERNMENTAL ACTIVITIES ARE NOT FINANCIAL RESOURCES AND, THEREFORE, ARE NOT REPORTED IN THE FUNDS

45,806,752

ACCOUNTS RECEIVABLE ARE NOT AVAILABLE TO PAY FOR CURRENT-PERIOD EXPENDITURES AND, THEREFORE, ARE DEFERRED IN THE FUNDS

19,885,864

IN THE STATEMENT OF ACTIVITIES, INTEREST IS ACCRUED ON OUTSTANDING LONG-TERM DEBT, WHEREAS IN GOVERNMENTAL FUNDS INTEREST IS NOT REPORTED UNTIL DUE

(449,184)

LONG-TERM LIABILITIES ARE NOT DUE AND PAYABLE IN THE CURRENT PERIOD AND, THEREFORE, ARE NOT REPORTED IN THE GOVERNMENTAL FUNDS

BONDS AND NOTES PAYABLE
CAPITAL LEASES PAYABLE
COMPENSATED ABSENCES
POSTEMPLOYMENT BENEFITS
LANDFILL POSTCLOSURE CARE COSTS

(28,084,085) (758,980) (867,987)

(4,463,680) (1,426,650)

NET EFFECT OF REPORTING LONG-TERM LIABILITIES

(35,601,382)

**NET ASSETS OF GOVERNMENTAL ACTIVITIES** 

\$ 39,151,576

# TOWN OF SEEKONK, MASSACHUSETTS RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FISCAL YEAR ENDED JUNE 30, 2010

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS		\$ 830,866
GOVERNMENTAL FUNDS REPORT CAPITAL OUTLAYS AS EXPENDITURES. HOWEVER, IN THE STATEMENT OF ACTIVITIES THE COST OF THOSE ASSETS IS ALLOCATED OVER THEIR ESTIMATED USEFUL LIVES AND REPORTED AS DEPRECIATION EXPENSE.		
CAPITAL OUTLAY DEPRECIATION EXPENSE	1,445,581 (2,413,082)	
NET EFFECT OF REPORTING CAPITAL ASSETS		(967,501)
REVENUES IN THE STATEMENT OF ACTIVITIES THAT DO NOT PROVIDE CURRENT FINANCIAL RESOURCES ARE FULLY DEFERRED IN THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES. THEREFORE, THE RECOGNITION OF REVENUE FOR VARIOUS TYPES OF ACCOUNTS RECEIVABLE (I.E. REAL ESTATE AND PERSONAL PROPERTY, MOTOR VEHICLE EXCISE, ETC.) DIFFER BETWEEN THE TWO STATEMENTS. THIS AMOUNT REPRESENTS THE NET CHANGE IN DEFERRED REVENUE		(1,689,634)
THE ISSUANCE OF LONG-TERM DEBT (E.G., BONDS) PROVIDES CURRENT FINANCIAL RESOURCES TO GOVERNMENTAL FUNDS, WHILE THE REPAYMENT OF THE PRINCIPAL OF LONG-TERM DEBT CONSUMES THE FINANCIAL RESOURCES OF GOVERNMENTAL FUNDS. NEITHER TRANSACTION, HOWEVER, HAS ANY EFFECT ON NET ASSETS. ALSO, GOVERNMENTAL FUNDS REPORT THE EFFECT OF ISSUANCE COSTS, PREMIUMS, DISCOUNTS, AND SIMILAR ITEMS WHEN DEBT IS FIRST ISSUED, WHEREAS THESE AMOUNTS ARE DEFERRED AND AMORTIZED IN THE STATEMENT OF ACTIVITIES.		
DEBT SERVICE PRINCIPAL PAYMENTS	1,841,189	
NET EFFECT OF REPORTING LONG-TEM DEBT		1,841,189
SOME EXPENSES REPORTED IN THE STATEMENT OF ACTIVITIES DO NOT REQUIRE THE USE OF CURRENT FINANCIAL RESOURCES AND, THEREFORE, ARE NOT REPORTED AS EXPENDITURES IN THE GOVERNMENTAL FUNDS.		
NET CHANGE IN COMPENSATED ABSENCES ACCRUAL NET CHANGE IN POSTEMPLOYMENT BENEFITS ACCRUAL NET CHANGE IN CAPITAL LEASES NET CHANGE IN LANDFILL POSTCLOSURE CARE ACCRUAL NET CHANGE IN ACCRUED INTEREST ON LONG-TERM DEBT	17,033 (2,412,216) 4,210 228,350 19,376	
NET EFFECT OF RECORDING LONG-TERM LIABILITIES		 (2,143,247)

See accompanying notes to the basic financial statements

\$ (2,128,327)

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

# TOWN OF SEEKONK, MASSACHUSETTS GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FISCAL YEAR ENDED JUNE 30, 2010

	BUDGETED	AMOUNTS			
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL BUDGETARY AMOUNTS	VARIANCE OVER(UNDER)	
REVENUES:					
REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS MOTOR VEHICLE AND OTHER EXCISE TAXES PENALTIES & INTEREST ON TAXES INTERGOVERNMENTAL HOTEL/MOTEL OCCUPANCY TAX INVESTMENT INCOME DEPARTMENTAL AND OTHER	\$ 28,862,947 1,680,000 90,000 7,121,310 340,000 95,000	\$ 28,862,947 1,680,000 90,000 7,121,310 340,000 95,000	\$ 29,289,062 1,653,429 139,367 7,113,531 323,424 59,592	\$ 426,115 (26,571) 49,367 (7,779) (16,576) (35,408)	
	880,932	880,932	1,112,066	231,134	
TOTAL REVENUES	39,070,189	39,070,189	39,690,471	620,282	
EXPENDITURES:					
CURRENT: GENERAL GOVERNMENT PUBLIC SAFETY EDUCATION PUBLIC WORKS HUMAN SERVICES CONSERVATION CULTURE & RECREATION	2,108,322 5,559,724 19,350,155 982,025 523,123 34,706 831,703	2,245,741 5,560,550 19,412,610 985,326 523,635 34,706 831,190	2,200,282 5,414,530 19,411,481 959,078 503,316 32,572 820,547	45,459 146,020 1,129 26,248 20,319 2,134 10,643	
EMPLOYEE BENEFITS STATE & COUNTY ASSESSMENTS DEBT SERVICE:	7,129,895 330,140	7,126,798 330,140	6,933,569 321,834	193,229 8,306	
PRINCIPAL	1,841,189	1,841,189	1,841,189	-	
INTEREST	1,119,694	1,119,694	1,104,575	15,119	
TOTAL EXPENDITURES	39,810,676	40,011,579	39,542,973	468,606	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(740,487)	(941,390)	147,498	1,088,888	
OTHER FINANCING SOURCES (USES):					
OPERATING TRANSFERS IN OPERATING TRANSFERS OUT	538,534 (500,000)	538,534 (500,000)	538,534 (500,000)		
TOTAL OTHER FINANCING SOURCES (USES)	38,534	38,534	38,534		
NET CHANGE IN FUND BALANCE	(701,953)	(902,856)	186,032	1,088,888	
BUDGETARY FUND BALANCE, BEGINNING OF YEAR	2,618,661	2,618,661	2,618,661		
BUDGETARY FUND BALANCE, END OF YEAR	\$ 1,916,708	\$ 1,715,805	\$ 2,804,693	\$ 1,088,888	

# TOWN OF SEEKONK, MASSACHUSETTS PROPRIETARY FUND STATEMENT OF NET ASSETS JUNE 30, 2010

<u>ASSETS</u>	AC NO	BUSINESS-TYPE ACTIVITIES NON MAJOR ENTERPRISE FUND		
CURRENT:				
CASH AND SHORT-TERM INVESTMENTS USER FEES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:	\$	259,385 78,350		
TOTAL CURRENT ASSETS		337,735		
NONCURRENT: CAPITAL ASSETS, NET OF ACCUMULATED DEPRECIATION		126,225		
TOTAL ASSETS		463,960		
LIABILITIES  CURRENT: ACCOUNTS PAYABLE		77,586		
NET ASSETS				
INVESTED IN CAPITAL ASSETS, NET OF RELATED DEBT UNRESTRICTED		126,225 260,149		
TOTAL NET ASSETS	\$	386,374		

# TOWN OF SEEKONK, MASSACHUSETTS PROPRIETARY FUND STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FISCAL YEAR ENDED JUNE 30, 2010

	BUSINESS-TYPE ACTIVITIES NON MAJOR	
	ENTERPRISE	
		FUND
OPERATING REVENUES:		
CHARGES FOR SERVICES	\$	1,179,223
OPERATING EXPENSES:		
GENERAL SERVICES		1,063,290
DEPRECIATION		14,850
TOTAL OPERATING EXPENSES		1,078,140
OPERATING INCOME (LOSS)		101,083
OPERATING TRANSFERS:		
OPERATING TRANSFERS OUT		(102,770)
CHANGE IN NET ASSETS		(1,687)
NET ASSETS AT BEGINNING OF YEAR		388,061
NET ASSETS AT END OF YEAR	\$	386,374

# TOWN OF SEEKONK, MASSACHUSETTS PROPRIETARY FUND STATEMENT OF CASH FLOWS FISCAL YEAR ENDED JUNE 30, 2010

	BUSINESS-TYPE  ACTIVITIES  NON MAJOR  ENTERPRISE  FUND	
CASH FLOWS FROM OPERATING ACTIVITIES:		FUND
DECEMPTO EDOM CHOTOMEDO AND HOEDO	Φ	4 400 440
RECEIPTS FROM CUSTOMERS AND USERS PAYMENTS TO SUPPLIERS	\$	1,160,446 (904,003)
PAYMENTS TO SUPPLIERS PAYMENTS TO EMPLOYEES		(105,531)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES		150,912
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES		150,912
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
OPERATING TRANSFERS IN (OUT)		(102,770)
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES		(102,770)
NET INCREASE (DECREASE) IN CASH AND SHORT TERM INVESTMENTS		48,142
CASH AND SHORT TERM INVESTMENTS - BEGINNING OF YEAR		211,243
CASH AND SHORT TERM INVESTMENTS - END OF YEAR	\$	259,385
RECONCILIATION OF OPERATING INCOME (LOSS)  TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:		
OPERATING INCOME (LOSS)	\$	101,083
ADJUSTMENTS TO RECONCILE OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:		
DEPRECIATION		14,850
(INCREASE) DECREASE IN ACCOUNTS RECEIVABLE		(18,777)
INCREASE (DECREASE) IN ACCOUNTS PAYABLE		53,756
TOTAL ADJUSTMENTS		49,829
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$	150,912

# TOWN OF SEEKONK, MASSACHUSETTS FIDUCIARY FUNDS STATEMENT OF FIDUCIARY NET ASSETS JUNE 30, 2010

ASSETS	PRIVATE PURPOSE TRUST FUNDS		AGENCY FUNDS	
AGGETG				
CASH AND SHORT-TERM INVESTMENTS INVESTMENTS DEPARTMENTAL	\$	671 71,009 -	\$	406,712 - 54,819
TOTAL ASSETS		71,680		461,531
LIABILITIES				
ACCOUNTS PAYABLE OTHER LIABILITIES		-		19,945 441,586
TOTAL LIABILITIES		<u>-</u>		461,531
NET ASSETS				
HELD IN TRUST FOR OTHER PURPOSES	\$	71,680	\$	-

# TOWN OF SEEKONK, MASSACHUSETTS FIDUCIARY FUNDS STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FISCAL YEAR ENDED JUNE 30, 2010

	PRIVATE PURPOSE TRUST FUNDS	
ADDITIONS:		
CONTRIBUTIONS: PRIVATE DONATIONS	\$	1,500
NET INVESTMENT INCOME (LOSS): INVESTMENT INCOME		2,258
TOTAL ADDITIONS		3,758
DEDUCTIONS:		
EDUCATIONAL SCHOLARSHIPS		3,000
CHANGE IN NET ASSETS		758
NET ASSETS AT BEGINNING OF YEAR		70,922
NET ASSETS AT END OF YEAR	\$	71,680

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Seekonk, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant Town accounting policies:

#### A. Reporting Entity

#### Primary Government

The Town is a municipal corporation that is governed by a five member Board of Selectmen (the Board). The Board is responsible for appointing a Town Administrator whose responsibility is to manage the day to day operations. For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units, blended or discretely presented, for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. Blended component units, although legally separate entities, are, in substance, part of the government's operations and discretely presented component units are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government. It has been determined that there are no component units (blended or discretely presented) for inclusion in the primary government's financial reporting entity.

#### Joint Venture

Municipal joint ventures pool resources to share the costs, risks and rewards of providing services to their participants, the general public or others. The Town is a participant in the following joint venture:

Name	Purpose	Address	Annual Assessment
Tri-County Regional Vocational-Technical School	To provide vocational education services for grades 9-12	147 Pond Street Franklin, MA 02038	\$ 662,712

The Tri-County Regional Vocational Technical School District (the District) is governed by a fourteen (14) member school committee consisting of one (1) elected representative from each participating municipality. The Town is indirectly liable for debt and other expenditures of the District and is assessed annually for its share of the operating and capital costs. Separate financial statements may be obtained by writing to the Treasurer of the District at the above address.

#### **B.** Government-Wide and Fund Financial Statements

#### **Government-Wide Financial Statements**

The government-wide financial statements (i.e., statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

#### Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

#### Major Fund Criteria

A fund is considered major if it is the primary operating fund of the Town or it meets the following criteria:

- a. If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), and
- b. If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Fiduciary funds are reported by fund type.

#### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

#### Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- a. *Charges to customers* or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- b. *Grants and contributions* that are restricted to meeting the operational requirements of a particular function or segment.
- c. *Grants and contributions* that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and the enterprise fund. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

#### Fund Financial Statements

#### Governmental Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Expenditures are recorded when the related fund liability is incurred, except for interest on general long-term debt which is recognized when due, and the non current portion of compensated absences, capital leases, landfill post closure care costs, and other post-employment benefits (OPEB) which are recognized when the obligations are expected to be liquidated with current expendable available resources.

In applying the susceptible to accrual concept to intergovernmental revenues, there are essentially two types of revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the Town; therefore, revenues are recognized based upon the expenditures incurred. In the other, moneys are virtually unrestricted and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

The Town considers property taxes as available if they are due and collected within 60 days after fiscal year-end. Licenses and permits, user charges, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received. Investment earnings are recorded as earned.

The Town reports the following major governmental funds:

- The *General fund* is the primary operating fund of the Town. It is used to account for all financial resources, except those that are required to be accounted for in another fund.
- ➤ The *Municipal Capital Stabilization fund* is a special revenue fund used to account for the accumulation of resources to provide capital reserves.
- The *Stabilization fund* is a special revenue fund used to account for the accumulation of reserves to provide general and/or capital resources.
- ➤ The *Nonmajor governmental funds* consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the nonmajor governmental funds column on the governmental funds financial statements. The following describes the general use of these fund types:
  - The *Special Revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.
  - The *Capital Projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprise and trust funds).
  - The *Permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

#### **Proprietary Fund Financial Statements**

*Proprietary fund* financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The following nonmajor proprietary fund is reported:

➤ The Sanitation Enterprise fund is used to account for the operations of the trash collection activities.

#### Fiduciary Fund Financial Statements

*Fiduciary fund* financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held by the Town in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

- ➤ The *Private-Purpose Trust fund* is used to account for trust arrangements, other than those properly reported in the permanent fund (nonmajor governmental funds), under which principal and investment income exclusively benefit individuals, private organizations, or other governments.
- The Agency fund is used to account for assets held in a purely custodial capacity.

#### Government-Wide and Fund Financial Statements

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

#### D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and short term investments are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Investments are reported at fair value.

#### E. Accounts Receivable

Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and proprietary and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

### Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are based on values assessed as of each January 1 and are normally due on the subsequent August 1, November 1, February 1, and May 1. Property taxes that remain unpaid after the respective due dates are subject to penalties and interest charges. By law, all taxable property in the Commonwealth must be assessed at 100% of fair market value. Once levied, which is required to be at least 30 days prior to the due date, these taxes are recorded as receivables in the fiscal year of levy. Based on the Town's experience, most property taxes are collected during the year in which they are assessed. Liening of properties on which taxes remain unpaid occurs annually. The Town ultimately has the right to foreclose on all properties where the taxes remain unpaid.

A statewide property tax limitation statute known as "Proposition 2  $\frac{1}{2}$ " limits the amount of increase in property tax levy in any fiscal year. Generally, Proposition 2  $\frac{1}{2}$  limits the total levy to an amount not greater than 2  $\frac{1}{2}$ % of the total assessed value of all taxable property within the Town. Secondly, the tax levy cannot increase by more than 2  $\frac{1}{2}$ % of the prior year's levy plus the taxes on property newly added to the tax rolls. Certain provisions of Proposition 2  $\frac{1}{2}$  can be overridden by a Town-wide referendum.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

#### Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

#### Departmental and Other

Departmental and other receivables consist primarily of ambulance receivables and are recorded as receivables in the fiscal year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

#### Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recognized as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recognized when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

#### F. Inventories

Government-Wide and Fund Financial Statements

Inventories of the governmental funds and the sanitation enterprise fund are recorded as expenditures at the time of purchase. Such inventories are not material in total to the basic financial statements, and therefore are not reported.

#### G. Capital Assets

Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, vehicles, buildings and improvements, capital improvements, machinery and equipment, infrastructure (roadways and similar items), and construction in progress are reported in the applicable governmental or business-type activities column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets if material.

All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of five years or greater.

Capital assets (excluding land and construction in progress) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

Asset Class	Estimated Useful Life (in years)
Buildings and Improvements	10-40
Capital Improvements (other than buildings)	10-20
Machinery and Equipment	5-15
Vehicles	5-15
Infrastructure	40

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the fiscal year of purchase for the various funds.

#### H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

#### Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

#### I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as operating transfers in and operating transfers out.

Government-Wide Financial Statements

Operating transfers between and within governmental funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

### Fund Financial Statements

Operating transfers between and within funds are not eliminated from the individual fund statements and are reported as operating transfers in and operating transfers out.

#### J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

#### K. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

Net assets are classified into three components:

- a. *Invested in capital assets, net of related debt* consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Net assets have been "restricted" for the following:

- *Streets* represent amounts committed by the Commonwealth of Massachusetts for the repair and/or construction of streets.
- *Permanent funds -expendable* represents amounts held in trust for which the expenditures are restricted by various trust agreements.
- *Permanent funds -nonexpendable* represents amounts held in trust for which only investment earnings may be expended.
- Other specific purposes represent restrictions placed on assets from outside parties.
- c. *Unrestricted net assets* All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

Fund Financial Statements (Fund Balances)

a. *Fund balances* consist of funds that are reserved for amounts, that are not available for appropriation, that are legally restricted by outside parties for a specific future use, and designations of fund balances that represent tentative management plans that are subject to change.

Fund balances have been reserved for the following:

- Encumbrances and continuing appropriations represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.
- Perpetual permanent funds represent amounts held in trust for which only investment earnings may be expended.

Fund balances have been designated for the following:

- Subsequent year's expenditures represents amounts appropriated for the fiscal year 2011 operating budget.
- b. *Undesignated fund balances* all other fund balances that do not meet the definition of "reserved" or "designated."

#### L. Long-term debt

Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. The proprietary fund has no long-term debt outstanding as of June 30, 2010.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

#### M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Laws (MGL).

#### N. Compensated Absences

Employees are granted sick and vacation leave in varying amounts. Upon retirement, termination or death, certain employees are compensated for unused sick and vacation leave (subject to certain limitations) at their then current rates of pay.

Government-Wide Financial Statements

The total amount to be paid in future years is presented in the governmental activities column of the government-wide statement of net assets. The liability for vacation leave is based on the amount earned but not used; for sick leave, it is based on the amount accumulated at the balance sheet date (vesting method).

Governmental Fund Financial Statements

The portion of the liability related to unused sick and vacation time that has matured or is due as of June 30, 2010 is recorded in the governmental fund financial statement.

#### O. Post Retirement Benefits

Government-Wide and Fund Financial Statements

In addition to providing pension benefits, health and life insurance coverage is provided for retired employees and their survivors in accordance with, Chapter 32B, of Massachusetts General Laws, under various contributory plans. The cost of providing health and life insurance is recognized by recording the employer's 50% share of insurance premiums in the general fund in the fiscal year paid. All benefits are provided through third-party insurance carriers and health maintenance organizations that administer, assume, and pay all claims.

#### P. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of the accompanying financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could vary from estimates that were used.

#### Q. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not comparable to the consolidated financial information.

#### NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### A. Budgetary Basis of Accounting

Pursuant to Chapter 44, Section 32 of the Massachusetts General Laws, the Town adopts an annual budget for the general fund as well as for those special revenue funds for which the provisions of Chapter 44, Section 53f1/2 have been adopted. The budgets for all departments and operations of the Town, except that of the public schools, are prepared under the direction of the Town Administrator. The School Department budget is prepared under the direction of the School Committee. The level of expenditures may not legally exceed appropriations for each department or undertaking in the following categories: (1) salaries and wages; (2) ordinary maintenance; and (3) capital outlays.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. The carryover articles and encumbrances were not included as part of the subsequent fiscal year's original budget.

Original and supplemental appropriations are enacted upon by a Town Meeting vote. Management may not amend the budget without seeking the approval of the governing body. The Town's Finance Committee can legally transfer funds from its reserve fund to other appropriations within the budget without seeking Town Meeting approvals. The original fiscal year 2010 approved budget authorized \$39,810,676 in current year appropriations and other amounts to be raised. Supplemental appropriations of \$200,903 were approved at two Special Town Meetings for fiscal year 2010.

The Finance Director has the responsibility to ensure that budgetary controls are maintained and monitored through the accounting system.

### B. Budgetary – GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2010, is presented below:

Net change in fund balance - budgetary basis	\$ 186,032
Basis of accounting differences:	
Increase in revenue for on-behalf payments - MTRS	4,091,912
Increase in expenditures for on-behalf payments - MTRS	(4,091,912)
Adjustment for encumbrances and continuing appropriations	629,073
Increase in revenue for the MWPAT subsidy	11,918
Increase in expenditures for the MWPAT subsidy	(11,918)
Adjustment for expenditures from prior year authorizations	 (430,344)
Net change in fund balance - GAAP basis	\$ 384,761

#### C. Deficit Fund Balances

Several individual fund deficits exist within the special revenue funds. These individual deficits will be eliminated through subsequent fiscal year budget transfers, grants and proceeds of long-term debt during fiscal year 2011.

#### **NOTE 3 – DEPOSITS AND INVESTMENTS**

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels unless collateralized by the financial institutions involved.

### Deposits

### Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of bank failure, the Town's deposits may not be returned. Massachusetts General Law Chapter 44, Section 55, limits the deposits "in a bank or trust company, or banking company to an amount not exceeding sixty percent (60%) of the capital and surplus of such bank or trust company or banking company, unless satisfactory security is given to it by such bank or trust company or banking company for such excess." The Town does not have a formal deposit policy for custodial credit risk. The Town carries deposits that are fully insured by the Federal Deposit Insurance Corporation (FDIC) and the Depositor's Insurance Fund. The Town also carries deposits that are uninsured, uncollateralized, or collateral held by the pledging bank's trust department not in the Town's name.

The following table illustrates how much of the Town's bank deposits are insured or collateralized, and how much of the Town's bank deposits are uninsured, uncollateralized, or collateral held by the pledging bank's trust department not in the Town's name as of June 30, 2010:

Total bank balances		\$ 8,465,313
Bank balances covered by deposit insurance		
Depositor's Insurance Fund (DIF) Federal Deposit Insurance Corporation (FDIC)	4,714,985 1,350,000	
Total bank balances covered by deposit insurance		6,064,985
Balances subject to custodial credit risk		
Bank balances uninsured & uncollateralized	1,267,010	
Bank balances collateralized with securities held by the pledging financial institution's trust department or agent not in the Town's name	1,133,318	
Total bank balances subject to custodial credit risk		2,400,328
Total bank balances		\$ 8,465,313

On October 3, 2008, FDIC deposit insurance temporarily increased from \$100,000 to \$250,000 per depositor through December 31, 2009. This temporary increase in coverage has recently been extended through December 31, 2013.

#### Investments

Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreement guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase, and units in the Massachusetts Municipal Depository Trust (MMDT). The Treasurer of the Commonwealth of Massachusetts oversees the financial management of the MMDT, a local investment pool for cities, towns, and other state and local agencies within the Commonwealth. The Town's fair value of its investment in MMDT represents their value of the pool's shares. The Town's Trust Funds have expanded investment powers including the ability to invest in equity securities, corporate bonds, annuities and other specified investments.

The composition of the Town's bank recorded deposits and investments fluctuates depending primarily on the timing of property tax receipts, proceeds from borrowings, collections of state and federal aid, and capital outlays throughout the year.

#### a) Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. For short-term investments that were purchased using surplus revenues, Massachusetts General Law Chapter 44, Section 55, limits the Town's investments to the top rating issued by at least one nationally recognized statistical rating organization (NRSROs). Presented below is the actual rating as of year-end for each investment type of the Town.

			Rating as of Year End			
Investment type	Fair value	Minimum Legal Rating	AAA	AA+	A	Unrated
U.S. Government & Agency						
Securities	\$ 2,433,766	N/A	\$ 2,433,766	\$ -	\$ -	\$ -
Corporate Bonds	281,525	N/A	-	214,816	66,709	-
Certificate of Deposit	270,366	N/A	-	-	-	270,366
Money Market Mutual Funds	353,358	N/A	-	-	-	353,358
Bond Mututal Funds	62,403	N/A	-	-	-	62,403
Common stock	140	N/A				140
Total Investments	\$ 3,401,558		\$ 2,433,766	\$ 214,816	\$ 66,709	\$ 686,267

#### b) Custodial Credit Risk

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of an outside party. The Town has no custodial credit risk exposure related to the U.S. Government and Agency Securities, corporate bonds, or the common stock because the related securities are registered in the name of the Town. The bond mutual fund and money market mutual fund investments are not exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form. The certificates of deposit are not exposed to custodial credit risk as they are fully insured by the FDIC.

The Town does not have an investment policy for custodial credit risk.

### c) Interest Rate Risk

Interest rate risk is the risk of changes in market interest rates which will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the risk of its fair value to change with the market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

		Investment maturities			
Investment type	Fair value	Less than 1	(in years) 1-5		6-10
Debt Related Securities:					
U.S. Government & Agency Corporate Bonds Bond Mutual Funds	\$ 2,433,766 281,525 62,403	\$ - 62,403	\$ 1,875,153 281,525	\$	558,613
Total - Debt related securities	\$ 2,777,694	\$ 62,403	\$ 2,156,678	\$	558,613
Other Investments:					
Certificate of Deposit Money Market Mutual Funds Common Stock	270,366 353,358 140	96,517 353,358 140	173,849		- - -
Total Other Investments	623,864	450,015	173,849		-
Total Investments	\$ 3,401,558	\$ 512,418	\$ 2,330,527	\$	558,613

## d) Concentration of Credit Risk

The Town places no limit on the amount the government may invest in any one issuer. More than 5% of the Town's investments are in the following securities:

	Percentage of
	Total
Issuer	Investments
General Electric Cap Corp	6.29%

#### **NOTE 4 – RECEIVABLES**

The receivables at June 30, 2010 for the Town's individual major, nonmajor governmental funds, and the fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

Receivables:	Gross Amount		llowance for collectibles	Net Amount	
Real estate taxes Personal property taxes	\$	375,689 72,405	\$ - (49,000)	\$	375,689 23,405
Real Estate and personal property taxes		448,094	(49,000)		399,094
Tax liens		463,599	-		463,599
Motor vehicle and other excise taxes		199,442	(74,478)		124,964
Departmental and other		810,300	(451,989)		358,311
Intergovernmental		19,357,786	-		19,357,786
User Fees		6,567	 		6,567
Total	\$	21,285,788	\$ (575,467)	\$	20,710,321

The sanitation enterprise fund receivables as of June 30, 2010, consist of the following:

		Allowance		
Receivables:	Gross Amount	for Uncollectibles	Net Amount	
Sanitation				
User fees	\$ 78,350	\$ -	\$ 78,350	

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with revenues that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue reported in the governmental funds were as follows:

Revenue	

Receivable Type:	 General Fund	onmajor ernmental Funds	Total
Property Taxes	\$ 251,542	\$ -	\$ 251,542
Tax Liens	463,599	-	463,599
Motor vehicle excise taxes	124,964	-	124,964
Departmental and other	10,340	293,152	303,492
User fees	6,567	-	6,567
Intergovernmental	 18,088,757	 646,943	 18,735,700
Total	\$ 18,945,769	\$ 940,095	\$ 19,885,864

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2010, was as follows:

Governmental Activities:	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets not being depreciated:				
Land	\$ 4,354,657	\$ -	\$ -	\$ 4,354,657
Construction in progress	126,704	109,722	(105,938)	130,488
Total capital assets not being depreciated	4,481,361	109,722	(105,938)	4,485,145
Capital assets being depreciated:				
Buildings and improvements	54,985,533	-	-	54,985,533
Capital improvements (other than buildings)	2,669,566	98,862	105,938	2,874,366
Machinery and equipment	3,285,724	293,553	-	3,579,277
Vehicles	6,104,264	175,675	-	6,279,939
Infrastructure	17,256,241	767,769		18,024,010
Total capital assets being depreciated	84,301,328	1,335,859	105,938	85,743,125
Less accumulated depreciation for:				
Buildings and improvements	(19,054,838)	(1,577,380)	-	(20,632,218)
Capital improvements (other than buildings)	(884,088)	(167,094)	-	(1,051,182)
Machinery and equipment	(1,980,791)	(259,314)	-	(2,240,105)
Vehicles	(4,531,560)	(284,492)	-	(4,816,052)
Infrastructure	(15,557,159)	(124,802)		(15,681,961)
Total accumulated depreciation	(42,008,436)	(2,413,082)		(44,421,518)
Total capital assets being depreciated, net	42,292,892	(1,077,223)	105,938	41,321,607
Total governmental activities capital assets, net	\$ 46,774,253	\$ (967,501)	\$ -	\$ 45,806,752

Business-Type Activities:	Beginning Balance Increases		Decreases	Ending Balance	
Capital assets being depreciated:					
Machinery & Equipment Vehicles	\$ 220,500 130,000	\$ - -	\$ - -	\$ 220,500 130,000	
Total capital assets being depreciated	350,500			350,500	
Less accumulated depreciation for:					
Machinery & Equipment Vehicles	(79,425) (130,000)	(14,850)	<u>-</u>	(94,275) (130,000)	
Total accumulated depreciation	(209,425)	(14,850)		(224,275)	
Total capital assets being depreciated, net	141,075	(14,850)		126,225	
Total business-type activites capital assets, net	\$ 141,075	\$ (14,850)	\$ -	\$ 126,225	

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:		
General government	\$	25,777
Public safety	,	470,540
Education		1,680,304
Public works		164,153
Human services		1,373
Culture and recreation		70,935
Total depreciation expense - governmental activities	\$	2,413,082
Business-Type Activities:		
Sanitation	\$	14,850

### **NOTE 6 – CAPITAL LEASES**

The Town has entered into lease agreements as lessee for financing the acquisition of a fire truck, police cruisers, school busses, and school computer equipment. The lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date.

The assets acquired through the various capital leases are as follows:

	Governmental
	Activities
Assets:	
Vehicles	\$ 1,631,553
Machinery & Equipment	293,553
Total Assets	1,925,106
Less: Accumulated depreciation	(253,780)
	\$ 1,671,326

The future minimum lease obligations and the net present value of the minimum lease payments as of June 30, 2010, are as follows:

Year Ending June 30		Governmental Activities		
201	1	\$	495,587	
201	2		183,375	
201	3		131,461	
Total minimum lease payments Less: amounts representing interest			810,423 (51,443)	
Present value of minimum lease paymen	ıts	\$	758,980	

#### **NOTE 7 – INTERFUND TRANSFERS**

Interfund transfers for the fiscal year ended June 30, 2010, are summarized as follows:

	Operating Transfers In:						
			N	Iunicipal			
				Capital			
	(	General	Sta	abilization			
Operating Transfers Out:	Fund		Fund		Total		
Nonmajor Governmental Funds	\$	435,764	\$	-	\$	435,764	(1)
Sanitation Enterprise Fund		102,770		-		102,770	(2)
General Fund		-		500,000		500,000	(3)
Total	\$	538,534	\$	500,000	\$	1,038,534	<u> </u>

- (1) Represents budgeted transfers to supplement the operating budget
- (2) Represents budgeted transfer from the enterprise fund.
- (3) Represents budgeted transfer from the general fund to the municipal capital stabilization fund.

#### **NOTE 8 – SHORT-TERM FINANCING**

Under state law, and with the appropriate authorization, the Town is authorized to borrow funds on a temporary basis as follows:

- To fund current operations prior to the collection of revenues by issuing revenue anticipation notes (RANS).
- To fund grants prior to reimbursement by issuing grant anticipation notes (GANS).
- To fund Capital project costs incurred prior to selling permanent debt by issuing bond anticipation notes (BANS).
- To fund current project costs and other approved expenditures incurred, that are anticipated to be reimbursed by the Commonwealth, through the issuance of State Aid anticipation notes (SAANS).

Short-term loans are general obligations of the Town and maturity dates are governed by statute. Interest expenditures for short-term borrowings are accounted for in the general fund. There was no short-term financing activity during fiscal year 2010.

### **NOTE 9 – LONG-TERM DEBT**

The Town is subject to a dual-level, general debt limit: the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit however require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general long-term debt which are exempt from the debt limit but are subject to other limitations.

The following is a summary of the changes in long-term debt for the year ended June 30, 2010:

### **Bonds and Notes Payable Schedule – Governmental Funds**

Project	Interest Rate (%)	Outstanding at June 30, 2009	Issued	 Redeemed	at ne 30, 2010
MWPAT Sewer Loan	Var.	\$ 255,274	\$ -	\$ 20,714	\$ 234,560
Municipal Purpose	Var.	2,700,000	-	395,000	2,305,000
Landfill	2.00	1,700,000	-	75,475	1,624,525
School Construction	4.03	19,925,000	-	1,015,000	18,910,000
Police & Fire Facility	3.77	5,345,000		 335,000	5,010,000
Total		\$ 29,925,274	\$ -	\$ 1,841,189	\$ 28,084,085

The annual debt service requirements for principal and interest for Governmental bonds and notes outstanding at June 30, 2010 are as follows:

Fiscal Year	 Principal	Interest		Total
2011	\$ 1,846,704	\$	1,064,584	\$ 2,911,288
2012	1,863,138		997,223	2,860,361
2013	1,884,601		936,336	2,820,937
2014	1,901,152		855,352	2,756,504
2015	1,917,814		779,830	2,697,644
2016-2020	9,696,517		2,810,226	12,506,743
2021-2025	8,579,078		871,212	9,450,290
2026-2029	 395,081		16,001	411,082
Total	\$ 28,084,085	\$	8,330,764	\$ 36,414,849

### Loans Authorized and Unissued

As of June 30, 2010, the Town has loans authorized and unissued as follows:

	Date		
Description	Authorized		
Fire Station	5/27/2009	\$ 775,000	

### **Massachusetts School Building Authority Reimbursements**

Chapter 645 of the Act of 1948 as amended ("Chapter 645") created a statewide school building assistance program. Pursuant to this program, cities and towns issued bonds for eligible school building projects and were reimbursed over a period of years by the Commonwealth according to a statutory percentage for such city or town.

Legislation enacted as part of the Commonwealth's Fiscal 2001 budget repealed 645 and created a new school building assistance program codified as Chapter 70B of the Massachusetts General Laws. Among other changes, the new program includes grants for alternatives to construction and calculates grants for each project based on a number of factors. The new legislation does not affect the reimbursement percentages for bonds previously issued under Chapter 645, and the grants for certain "grandfathered" projects will be based on the statutory percentages provided for in Chapter 645.

The Town has been approved for 70% percent state school construction grants through the Massachusetts School Building Authority (MSBA) to cover eligible project costs, including debt service associated with the financing of these projects, subject to annual appropriation by the state legislature. The Town received \$1,388,880 in FY 2010 from the MSBA for completed school construction projects.

#### **Changes in Long-term Liabilities**

The following is a summary of changes in long-term liabilities for the year ended June 30, 2010:

Governmental Activities:	 Beginning Balance	 Additions	 Reductions	 Ending Balance	 Current Portion
Bonds and notes payable	\$ 29,925,274	\$ -	\$ (1,841,189)	\$ 28,084,085	\$ 1,846,704
Compensated absences	885,020	-	(17,033)	867,987	299,597
Landfill postclosure care costs	1,655,000	-	(228,350)	1,426,650	60,350
Capital leases payable	763,190	439,768	(443,978)	758,980	464,069
Other post-employment benefits	 2,051,464	 2,412,216	-	 4,463,680	 940,625
Total governmental activities long-term liabilities	\$ 35,279,948	\$ 2,851,984	\$ (2,530,550)	\$ 35,601,382	\$ 3,611,345

The governmental activities long-term liabilities are generally liquidated by the general fund.

#### **NOTE 10 – STABILIZATION FUND**

At June 30, 2010, \$1,209,838 has been set aside in the stabilization fund, which is classified as a major fund in the governmental funds financial statements. The stabilization fund balance can be used for general and/or capital purposes as approved by Town Meeting vote.

#### NOTE 11 - MUNICIPAL CAPITAL STABILIZATION FUND

At June 30, 2010, \$1,088,144 has been set aside in the municipal capital stabilization fund, which is classified as a major fund in the governmental funds financial statements. The municipal capital stabilization fund balance can be used for capital purposes as approved by Town Meeting vote.

#### **NOTE 12 – RISK FINANCING**

The Town is exposed to various risks of loss related to torts; theft of, damage to or destruction of assets; errors and omissions; injuries to employees; employee's health and life; and natural disasters.

Buildings are fully insured against fire, theft, and natural disaster (except for losses due to earthquake) to the extent that losses exceed \$1,000 per incident. Buildings are fully insured against earthquake damage, to the extent that losses exceed \$50,000 per incident.

The Town is insured for general liability; however, Chapter 258 of the Massachusetts General Laws limits the Town's liability to a maximum of \$100,000 per claim in all matters except in actions relating to federal civil rights, eminent domain and breach of contract. Such claims are charged to the general fund. There were no such claims in 2010.

The Town has two contributory health care options for its employees and retirees. The Town contributes 75% of the premium costs for active employees and 50% for retirees for both health care options.

#### NOTE 13. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, requires the following disclosures with regard to the retiree medical, dental, and life insurance benefits:

Plan Description. The Post Retirement Benefits Plan of the Town of Seekonk (The Plan) is a single-employer defined benefit healthcare plan administered by the Town of Seekonk. The Plan provides medical, dental and life insurance benefits to eligible retirees and their spouses. Town meeting vote is the authority to establish and amend benefit provisions to the Town. The Town has accepted various sections of Massachusetts General laws Chapter 32B to provide ½ of the premium cost of retirees' health and life insurance costs.

Funding Policy. The contribution requirements of plan members and the Town are established and may be amended by local by-law. The required contribution is based on projected pay-as-you-go financing requirements. For Fiscal Year 2010, the estimated total Town premiums plus implicit costs for the retiree medical program are \$940,625.

Annual OPEB Cost and Net OPEB Obligation. The Town's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASBS No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Town's annual OPEB cost for the fiscal year, the amount actually contributed to the plan, and changes in the Town's net OPEB obligation to the plan:

Annual required contribution	\$ 3,386,926
Interest on net OPEB obligation	82,059
Adjustment to annual required contribution (ARC)	 (116,144)
Annual OPEB cost (expense)	3,352,841
Contributions made	 (940,625)
Increase in net OPEB obligation	4,293,466
Net OPEB obligation - beginning of year	 2,051,464
Net OPEB obligation - end of year	\$ 6,344,930

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2010 and the two preceding years were as follows:

			Percentage of Annual OPEB	
Fiscal Year Ended	An	nual OPEB Cost	Cost Contributed	Net OPEB Obligation
6/30/2008		N/A	N/A	N/A
6/30/2009	\$	3,165,535	35.19%	\$ 2,051,464
6/30/2010	\$	3,352,841	28.05%	\$ 4,463,680

Funded Status and Funding Progress. As of December 31, 2009, the most recent actuarial valuation date, the plan was 0.0% funded. The actuarial accrued liability for benefits was \$36.243 million, and the actuarial value of assets was \$0.0 million, resulting in an unfunded actuarial accrued liability (UAAL) of \$36.243 million. The covered payroll (annual payroll of active employees covered by the plan) was \$21.062 million, and the ratio of the UAAL to the covered payroll was 172.1%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions. Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2009, actuarial valuation, the projected unit credit actuarial cost method was used. Under this method, the normal cost and actuarial liability are both based on an accrual of projected benefits over the period for which benefits are accrued. The normal cost is the actuarial present value of one year's benefit accrual on this basis. The actuarial accrued liability is the actuarial present value of the projected benefit times the ration of past service to total service. The actuarial assumptions included a 4.00% investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, and an annual healthcare cost trend rate of 8.13% percent graded down to 7.10% over six years. Both rates included a 3.2% inflation assumption. The actuarial value of assets was determined using market value. The UAAL is being amortized as a level dollar amount over 30 years at transition. The remaining amortization period at July 1, 2010, was 28 years.

#### **NOTE 14 – PENSION PLANS**

#### A. Plan Descriptions

The Town contributes to the Bristol County Contributory Retirement System (the "System"), a cost sharing, multiple-employer, defined benefit pension plan administered by the Bristol County Retirement Board. Substantially all employees are members of the "System" except for public school teachers and certain school administrators who are members of the Massachusetts Teachers' Retirement System (MTRS) to which the Town does not contribute.

The "System" and the MTRS are contributory defined benefit plans and membership in both the "System" and the MTRS is mandatory upon commencement of employment for all permanent, full-time employees. The "System" and the MTRS provide retirement, disability and death benefits to plan members and beneficiaries.

Chapter 32 of the Massachusetts General Laws assigns authority to establish and amend benefit provisions of the plan, and grant cost-of-living increases, to the State legislature. The "System" issues a publicly available financial report, which can be obtained through the Commonwealth of Massachusetts, Public Employee Retirement Administration Commission ("PERAC"), One Ashburton Place, Boston, Massachusetts 02108.

### B. Funding Policies

### Bristol County Contributory Retirement System

Plan members are required to contribute to the "System" at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the "System", its share of the remaining system-wide, actuarially determined, contribution plus administration costs, which are apportioned among the employers, based on active covered payroll. The Commonwealth of Massachusetts reimburses the "system" for a portion of the benefit payments for the cost of living increases. The contributions to the "System" for years ended June 30, 2010, 2009, and 2008 were \$1,773,321, \$1,581,257, and \$1,519,606, respectively, which were equal to its required contributions for each of these years.

#### Massachusetts Teachers' Retirement System

Plan members (at varying rates of annual covered compensation) and the Commonwealth of Massachusetts fund contributions to the MTRS. The Commonwealth of Massachusetts contributed "onbehalf" payments to the MTRS totaling \$4,091,912 for fiscal year 2010. In accordance with GASB Statement No. 24, these on-behalf" payments have been recorded in the general fund as intergovernmental revenues and pension expenditures.

#### **NOTE 15 – COMMITMENTS AND CONTINGENCIES**

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2010, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is believed the amount, if any, would not be material.

The Towns three landfills have all been capped. The post-closure monitoring of the sites are nineteen (19) years for two sites and twenty nine (29) years for the third site. The estimated liability has been recorded in the Statement of Net Assets, Governmental Activities. The \$1,426,650 reported as landfill post-closure liability at June 30, 2010 is based on what it would cost to perform all post-closure care at June 30, 2010. Actual costs may be higher due to inflation, changes in technology or changes in regulations.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2010, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2010.

#### NOTE 16 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During fiscal year 2010, the following GASB pronouncements were implemented:

The GASB issued <u>Statement #51</u> Accounting and Financial Reporting for Intangible Assets was implemented in FY2010. This pronouncement did not require additional disclosure or impact the basic financial statements.

The GASB issued <u>Statement #53</u> Accounting and Financial Reporting for Derivative Instruments was implemented in FY2010. The Town does not invest in derivative instruments. Therefore, this pronouncement did not require additional disclosure or impact the basic financial statements.

The GASB issued <u>Statement #58</u> Accounting and Financial Reporting for Chapter 9 Bankruptcies was implemented in FY2010. This pronouncement did not require additional disclosure or impact the basic financial statements.

#### Future GASB Pronouncements:

The GASB issued <u>Statement #54</u> Fund Balance Reporting and Governmental Fund Type Definitions which is required to be implemented in FY2011. Management believes this pronouncement will require additional disclosure and reclassify/redefine some fund balances in the basic financial statements.

The GASB issued <u>Statement #57</u> *OPEB Measurement by Agent Employers and Agent Multiple-Employer Plans* which is required to be implemented in FY2012. Management does not believe that this pronouncement will require additional disclosure or impact the basic financial statements.

The GASB issued <u>Statement #59</u> Financial Instruments Omnibus which is required to be implemented in FY2012. Management does not believe that this pronouncement will require additional disclosure or impact the basic financial statements.

### TOWN OF SEEKONK, MASSACHUSETTS REQUIRED SUPPLEMENTARY INFORMATION OTHER POSTEMPLOYMENT BENEFITS

### **Schedules of Funding Progress and Employer Contributions**

The following schedules are presented in accordance with GASB Statement No. 45:

### **Projected Schedule of Funding Progress:**

	Actuarial	Actuarial Accrued				UAAL as a
Actuarial	Value of	Liability (AAL)	Unfunded AAL	Funded	Covered	Percentage of
Valuation	Assets	Entry Age	(UAAL)	Ratio	Payroll	Covered Payroll
Date	(a)	(b)	(b - a)	(a/b)	(c)	[(b - a)/c]
12/31/2009	\$ -	\$ 36,243,203	\$ 36,243,203	0.0%	\$ 21,062,375	172.1%

### Schedule of Employer Contributions (1):

		Percentage of Annual	
Year Ended	Annual	Net OPEB	
June 30	OPEB Cost	Obligation	
2009	\$ 3,165,535	35.19%	\$ 2,051,464
2010	\$ 3,352,841	28.05%	\$ 4,463,680

- (1) A three-year display will be shown on a go forward basis.
  - \* Based on expected premium payments.

The required information presented above was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	December 31, 2009
Discount Rate	4.00%
Medical Trend	8.13% grading down to 7.1% in
	Year 2016
Cost Method	Projected Unit Credit Cost Method
Amortization Method	Level dollar amount over 30 years at transition
Remaining Amortization Period	28
Mortality	Society of Actuaries Group Life 1985-1989 mortality table

## TOWN OF SEEKONK, MASSACHUSETTS REQUIRED SUPPLEMENTARY INFORMATION OTHER POSTEMPLOYMENT BENEFITS

# Plan Participants:

Current retirees, beneficiaries, and dependants	301
Current active members/participants	311
Total	612